



# JANELLE DAVIDSON

## GRAPHIC DESIGNER

### INFO



**Name**  
Janelle Davidson



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Warrenton, VA



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734.306.3510



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jd.designs03@gmail.com



**Website**  
janelledavidson.com

### SOCIAL



**Facebook**  
facebook.com/janelledavidsondesigns



**LinkedIn**  
linkedin.com/in/janelledavidson

### REFERENCES



**Stan Reese**  
President  
Tellenger  
Phone: 703.293.7935  
Email: stan.reese@tellenger.com



**Al Weisner**  
Sales  
Tellenger  
Phone: 703.293.7929  
Email: al.weisner@tellenger.com



### WORK EXPERIENCE



2009 - PRESENT TELLENGER • FAIRFAX, VA  
*Forms Manager & Graphic Designer*

- Designs accessible, 508 compliant PDF forms for government clients
- Designs brochures, signage, website elements, ads and other material
- Designs from concept to completion while handling multiple projects at a time
- Works independently and with a team in a fast paced environment



2009 - PRESENT FREELANCER • WARRENTON, VA  
*Graphic Designer*

- Graphic design services (logos, brochures, signage, stationery, etc.)
- Opened an Etsy shop for stationery and invitations from July 2012 – July 2014



2007 - 2009 EG DESIGNS • BRIGHTON, MI  
*Graphic Designer*

- Designed brochures, catalogs, corporate identity, ads, packaging art, posters and other collateral material
- Responsible for product/portrait photography and photo editing
- Responsible for administrative tasks such as answering phones, file organization, scheduling, etc.
- Designed from concept to completion while handling multiple projects at a time
- Worked independently and with a team in a fast paced environment
- Excellent customer service skills and client relationships



### EDUCATION



2004 - 2006 WASHTENAW COMMUNITY COLLEGE  
Ann Arbor, MI  
AAS in Graphic Design Technology



### SKILLS AND EXPERTISE

ADOBE PHOTOSHOP



ADOBE ILLUSTRATOR



ADOBE INDESIGN



ADOBE ACROBAT DC



ADOBE LIVECYCLE



CREATIVITY



TEAMWORK



COMMUNICATION



LEADERSHIP



508 COMPLIANCE

